



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES

April 8, 2024 5:00 PM

Cole Administration Center 101 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 5:00PM.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led the recitation of the Pledge of Allegiance and asked for a moment of silence to honor the recent passing of Terry Bohr and Jason Vaughan.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Jerry Butler, Aimee Cisneros, Matt Hicks, Jr., and President Chuck Anderson. Those physically present constituted a quorum and gave express consent for Marea Clement and Joe Grisson to attend via Teams. Excused absent: Maryanne Cummings. Also present, Attorney Gerald Hodge, Executive Director Jennifer Paprocki, Directors Campbell, Halverson, Ijams, Kinsland, Michael, Palmquist, and Chief Lapp, administrative staff, and guests.

4.0 ADDENDA TO THE AGENDA

President Anderson asked those commissioners that were physically present for a consensus approval to proceed with the meeting with Commissioners Clement and Grisson attending via Teams. A consensus was reached.

5.0 CONSENT AGENDA

- 5.1 Approve the Open Session meeting minutes of March 11, 2024.**
- 5.2 Approve payables for the period ending March 31, 2024 in the amount of \$1,163,834.18.**
- 5.3 Approve payroll for the period ending March 31, 2024 in the amount of \$1,349,007.**
- 5.4 Approve the statement of estimated revenues and expenses for period ending February 29, 2024.**
- 5.5 Approve accounts receivable write-offs for April 2024 in the amount of \$6,507.**
- 5.6 Approve Department Directors and reports.**
- 5.7 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.**
- 5.8 Approve the Non-Profit and Military Discount Rates at various facilities.**
- 5.9 Approve the proposed amendments to the Rules of Order, Policies and Operational Procedures for the Fox Valley Park District Board of Commissioners.**
- 5.10 Approve the proposed Blackberry Farm Railroad Train Track Preventative Maintenance proposal to Crafton Railroad Company Inc in the sum of \$50,191.00.**
- 5.11 Ratify the extension of Cartegraph Open Gov Asset Management and Work Order software through FY2026.**

5.12 Ratify the design build of the Eola Community Center Audio Visual Solution with Technical Theatre Services and Platt Electric in the amount of \$82,764.90.

A motion and a second was made to approve the consent agenda. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Joe Grisson, Matt Hicks, Jr. and President Chuck Anderson. Voting Nay: none, and the consent agenda was approved.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

None presented.

7.0 PUBLIC COMMENT

None presented.

8.0 ATTORNEY BUSINESS

None presented.

9.0 EXECUTIVE DIRECTOR BUSINESS

Before Director Paprocki gave her report, President Anderson asked for a consensus to plant a memorial tree at The Wilds in honor of Jason Vaughan. Consensus was reached.

9.1 Executive Director's Report

Director Paprocki reported on the following:

- Introduction of new employees Robin Stecklein, Risk Management Coordinator and Kelly Crosby, Park Maintenance-Forestry Division.
- At each commissioner's place is a document containing department highlights for March activity, including a successful Job Fair.
- FVPD keychains will be used in the new golf carts at Orchard Valley. Each commissioner has one at their place.
- Commissioners were reminded to file Statements of Economic Interest by May 1, 2024.

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS

11.1 Approve the Intergovernmental Agreement between the Fox Valley Park District and the City of Aurora for the construction and maintenance of the Montgomery Road path at Waubonsie Lake Park. Jeff Palmquist recommended approval of the IGA for an easement for the path to be constructed at Waubonsie Lake Park. A motion and a second was made. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Joe Grisson, Matt Hicks, Jr. and President Chuck Anderson. Voting Nay: none, and the IGA was approved.

11.2 Approve the amended Board of Commissioner meeting schedule for 2024.

Director Paprocki recommended approval of the amended meeting schedule for the remainder of 2024. A motion and a second was made. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Joe Grisson, Matt Hicks, Jr. and President Chuck Anderson. Voting Nay: none, and the amended meeting schedule was approved.

12.0 CLOSED SESSION

A motion and a second was made for the Board of Commissioners to convene into closed session to consider a personnel matter. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Joe Grisson, Matt Hicks, Jr. and President Chuck Anderson. Voting Nay: none, and the board adjourned open session at 5:10pm.

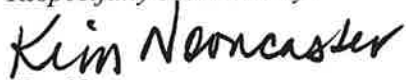
12.0 RETURN TO OPEN SESSION

The Board of Commissioners returned to open session at 5:19PM.

13.0 ADJOURNMENT

A motion and a second was made to adjourn the meeting. Voice voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Joe Grisson, Matt Hicks, Jr. and President Chuck Anderson. Voting Nay: none, and the meeting was adjourned at 5:20PM.

Respectfully submitted by:



*Kim Nooncaster
Board Secretary*